



Staff Meeting: December 11, 2008 8:00 AM – 10:45 AM

Location: Kennewick Office

Attendees: Don Warf, Alan Brower, Darren Chase, Troy Humphrey, Scott Livingston & Jenn Nighbor

Absent: None

Recorded by: Jenn Nighbor

Agenda Items:

- **Sonic Walls**

John Day still needs to be completed.

Hobbit – Couldn't get there this morning. Password is standardized between Bonneville, HQ and Kennewick

Chris will put profiles on wiki, so that if one goes down then you could download profile for the spare.

Darren to drop off Sonic Wall at John Day en-route to Bonneville.

- **Satellite Dishes** – Dishes out to every site in January.

Darren to develop a plan and determine what you will need for each facility, (i.e.: man lift, drilling), also determine the number of man hours. MiniMon sites w/3 dishes. McNary, Ice Harbor & Granite

Darren to get the ok from Site Bios.

Maybe Ben could make a custom bracket that we could use at each facility.

- **Overtime in January** – How does everyone feel about that? - YES

- **Issues on the River**

Goose is down. Nobody was at the site to verify if the computer is tied up or dead.

MC2 – Pigeon droppings (poses safety concern)

Pressure wash vs. scrapping

Spike Strips? 30"W x 8"D

Would need 18 total.

Jenn to look into how to safely remove pigeon droppings.

- **Storing Computers** – will need to keep the 1gig machines inside and not in the bays.

Need to get repair program going to maintain them. Gateway M-1000, replace hard drives and power supplies

- **Tag Test at Bonneville** with 8.5mm tags next week
Scott and Troy conducted previous tests at BCC, Scott to take the lead on testing next week.
Sandy brought the tags and Alan may have them.

Alan to test the tags on the APTTS.

Will test the firmware recently loaded on BCC.

How many tags?

How many data points?

** Need to copy old test plan.

Tues – Thurs. will be testing.

Scott to work with John Thomas to get clearance.

Darren to notify Doug Clough to shut off TASS when site waters down.

- **Winter Work List** – Darren

Handout provided

Darren to send list of transceivers, what is dead or what is going dead.

Don to take info to Doug Clough to see about changes with Timer Tag Report.

- **Schedules**

Darren will off from December 22 – January 5.

- **Network Issues** - Direct Issue with Vista and MiniMon.

Alan to write up SOP for network set-up.

- Test machine with power issues.

- Test machine for network issues.

- Test MiniMon on different platform.

Vista Biz – power and reboot power outage

Darren at Jack Creek – PC1 dropped out and displayed error message w/box. Acknowledge the box and move on.

USB external CD-Rom drive, WIN 98 support.

Alan to give Jenn a spec on custom box.

- **Action Items**

Troy: Box quote, build birdhouses, 3” sleeves, get a “T”, prepping for test, get with Scott, spreadsheets?, Self-Eval & budget Items.

Darren: Self-Eval, work lists and ladder schedule, email to all about pigeon hazard, John Thomas (clearance for three people on Tues-Fri), help Troy.

Jenn: Spike Strips, M-1000s out of bays, look-up safe removal of pigeon waste, Self-Eval.

Scott: Call Stan, Gant chart, turn on Goose file submission check, Self-Eval, Presentation-help Alan, Call Sandy.

Alan: Inventory tags, BCC Firmware, Self-Eval, Set-up APTTS and test tags, Computer testing (after tag testing)

Meeting adjourned to begin Safety Meeting.